

New Parish council website

Proposal to purchase the new Parish Council web site from

2commune Limited,
The Old Rectory, Main Street,
Glenfield, Leicestershire. LE3 8DG

2commune - UK Local Councils (UKLC) is rapidly becoming an 'industry standard' in the local council sector. This company is used by many local parish Councils including Willington, Duffield, and Quarndon. The package is tried and tested and complies with all necessary standards and legislation.

Year 1 cost would be as follows:

- 'Classic' UKLC local council website setup and training: £650 + VAT.
- Website hosting, support and annual licence: £400 + VAT.
- Transfer and manage <http://hiltonparishcouncil.org.uk>: £50 + VAT.
- 10 email accounts @ £35 + VAT each: £350 + VAT.

TOTAL: £1450 + VAT.

Year 2 and ongoing

- Website hosting, support and annual licence: £400 + VAT.
- Manage <http://hiltonparishcouncil.org.uk>: £25 + VAT.
- 10 email accounts @ £35 + VAT each: £350 + VAT.

TOTAL: £800 +VAT / year

Implementation Plan

Payment

Once payment has been received the company would set up our beta site (this can be seeded from an existing website such as Quarndon)

Project kick off and project management

Project kick off meeting - this typically is 2-3 weeks from payment being made.

- setup details (layout, colour schemes, menu's etc)
- agree the plan which will include the target go live date.

1st Online Training

- Suggested job list.
- Hold regular review meetings to monitor progress so far and provide top up training on more advanced functionality.

GO LIVE

- The go live date will depend on the time available to prepare and enter the content.
- Once we are ready to go live, the company do a pre-go live check and let us know of any pointers/suggestions which we work on together until we are happy to go live.